

PROFESSIONAL TEACHING STANDARDS BOARD (PTSB)  
REGULAR BOARD MEETING  
VIRTUAL MEETING  
MARCH 26, 2018

CALL TO ORDER – 1:27 P.M.

Present: Board: Rachel Gibson, Jenifer Schultze, Liesl Sisson, Dan Mayer, Leslie Rush, Ray Reutzl, Aaron Jensen, Liann Brenneman, Tracy Ragland, John Lyttle, and Janice Marshall; Staff: Nish Goicolea, Mary Billiter, Ashley Graham, and Trisha Wright; Attorney General's Office: Mackenzie Williams; Guests: Representative John Freeman, Brent Bacon with the Wyoming Department of Education, and Kathy Scheurman with the Wyoming Education Association

ADOPTION OF AGENDA

Moved by **Liesl Sisson** and seconded by **Dan Mayer** to approve the agenda as presented. Motion carried.

ADOPTION OF MINUTES

Moved by **John Lyttle** and seconded by **Ray Reutzl** to adopt the Board Meeting minutes from January 22, 2018, as presented. Motion carried.

LICENSE RATIFICATION

Moved by **John Lyttle** and seconded by **Dan Mayer** for the Board to ratify all licenses listed in the Google Doc link provided for the Board's review. Motion carried.

RECOMMENDATION FOR APPROVAL OF SETTLEMENT AGREEMENT OF DOCKET #2018-002

Moved by **Dan Mayer** and seconded by **Janice Marshall** to approve the Settlement Agreement, Stipulation and Order for Voluntary Surrender for Docket #2018-002. Liesl Sisson abstained from voting. Motion carried.

RECOMMENDATION FOR APPROVAL OF FINAL ORDER OF DOCKET #2015-039

Moved by **Dan Mayer** and seconded by **Liesl Sisson** to approve the draft Order for Docket #2015-039. Tracy Ragland abstained from voting. Motion carried.

RECOMMENDATION FOR APPROVAL OF FINAL ORDER OF DOCKET #2016-001

Moved by **Janice Marshall** and seconded by **John Lyttle** to approve the draft Order for Docket #2016-001. Liesl Sisson abstained from voting. Motion carried.

RECOMMENDATION FOR APPROVAL OF FINAL ORDER OF DOCKET #2016-002

Moved by **John Lyttle** and seconded by **Dan Mayer** to approve the draft Order for Docket #2016-002. Tracy Ragland abstained from voting. Motion carried.

RECOMMENDATION FOR APPROVAL OF DISMISSAL OF DOCKET #2016-009

Moved by **Dan Mayer** and seconded by **Janice Marshall** to approve the IC's recommendation for dismissal with an Advisory Letter for Docket #2016-009. Liesl Sisson and John Lyttle abstained from voting. Motion carried.

RECOMMENDATION FOR APPROVAL OF DISMISSAL OF DOCKET #2016-010

Moved by **Janice Marshall** and seconded by **Liann Brenneman** to approve the IC's recommendation for dismissal for Docket #2016-010. Liesl Sisson and John Lyttle abstained from voting. Motion carried.

## CONDUCT GUIDE

The Board conducted a final review of the prepared conduct guide. Some edits were discussed that were formally noted and approved by the Board for the PTSB Staff to implement before final printing.

Moved by **John Lyttle** and seconded by **Janice Marshall** to approve the conduct guide with amendments as discussed. Motion carried.

## MICROCREDENTIALING DISCUSSION

Nish Goicolea discussed the ongoing efforts of the PTSB staff regarding microcredentialing. Initial plans for microcredentialing have been discussed by way of PTSB recognizing individualized professional development plans as a badge on an educator's license, but the staff at PTSB is seeking further clarification to move this process forward. The questions/clarifications include:

1. Define microcredentialing.
2. Who decides what a program looks like for microcredentialing?
3. What is the level of involvement from the Wyoming Department of Education (WDE)?
4. What are other states that have implemented microcredentialing doing?

The Board formed a subcommittee to work with PTSB staff and other stakeholders to address these questions and report to the Board with an interim report by the June Board meeting. Members of the committee include Tracy Ragland, Jennifer Schultze, Aaron Jensen, and PTSB staff, who will reach out to representatives from UW and WDE for this committee.

## PROGRAM APPROVAL FOR COMMUNITY COLLEGES DISCUSSION

The question had been previously discussed if PTSB had ever approved a program at the community college level before. According to staff research, only one program has been approved at the community college level thus far, a program which is no longer offered. The PTSB staff have been approached by a couple community colleges seeking program approval. The staff would like Board directive on how to move forward with this process. The Board discussed the opportunity this could provide to the education community to help address hard-to-fill positions. It was also clarified that as long as the same standards are held at the community college level as the university level then the Board was supportive of the PTSB staff bringing community college program requests to the Board for review.

## VALLEY CITY STEM ENDORSEMENT

The Board would like to have Valley City present at the June Board meeting to discuss specifics of the STEM Education Certificate program further.

## EDUCATIONAL DIAGNOSTICIAN ENDORSEMENT

Board Member, Dan Mayer has been working closely with Board staff to address issues regarding the Educational Diagnostician Endorsement. He and the staff are seeking clarification of the rules and how an educator obtains this endorsement. Dan suggested the formation of a committee made up of industry stakeholders such as someone from the Wyoming Department of Education (WDE), a special education director, a school psychologist, and a current educational diagnostician. The Board agreed and Dan will be the Board representative on this committee.

Board Member Rachel Gibson joined the meeting at 2:30 p.m.

## WYOMING PROFESSIONAL ASSISTANCE PROGRAM (WPAP) DISCUSSION

Wyoming Statute 33-1-115 allows PTSB, as an educator licensing board to refer licensees to professional assistance programs for substance and mental health issues. The WPAP reached out to PTSB to discuss their program and what they have to offer. The staff is excited by the opportunity to provide these services to PTSB licensees. However, Board approval is needed to move forward due to costs associated with the program services. The Board has directed the staff to research the topic and other offerings around the state and report at the June Board meeting.

## WYOMING DEPARTMENT OF EDUCATION (WDE) UPDATE

Brent Bacon reported that WDE is eagerly awaiting the Governors' decision on HB0140. Regardless, WDE is working on Special Education staffing guidelines, which have been in statute for many years. They are also developing the reimbursement rules for Special Education reimbursements as well as funding efficiencies. Brent reported that WDE is very excited about the movement and direction that computer science is headed. He also provided updates on where WDE is with Virtual Education, Computer Science Education, and mentioned the collaboration with PTSB to brand and publicize, "Boot Up Wyoming".

## CAREER TECHNICAL EDUCATION (CTE) DISCUSSION

A lengthy discussion, which included, Representative John Freeman regarding CTE instructors and how Wyoming can get educators endorsed in this area brought about staff directives. These directives are listed below:

### STAFF Directives

1. Further research
2. Look into the PIC permit as an option
3. Communicate with UW
4. Community college program approval
5. CTE program nationally – what does it look like
6. What is Wyoming using CTE teachers for right now?
  - a. Is there a need?
7. CTE degree or certificate programs
8. CTE and STEM overlap

## DIRECTOR'S REPORT

Nish Goicolea welcomed and introduced newly hired Assistant Director, Mary Billiter. The PTSB staff continues its outreach to the colleges and school districts throughout Wyoming. The Temporary Hardship Committee will have an update at the June Board Meeting. The 2018 application and workshop numbers show an increase as compared to 2017 numbers. Nish provided reminders to the Board regarding their WyoBoards emails and upcoming Board trainings. The legislative session was a busy one for PTSB staff who were happy to see Senate File 0029 for computer science pass and closely monitored other bills that could have impacted PTSB if passed. PTSB's budget was approved with no changes with the exception of ongoing funds. The Board was provided with a graph outlining the current standing of its budget.

The PTSB staff have currently scanned 18,048 files with 12,000 still remaining. Once all files are scanned the staff will then recheck every single file before they are shredded. PTSB now has a social media presence and encourages all Board members and guests to like us on Facebook and Instagram. The webpage demo was postponed to the June Board meeting. The professional development QR project will be utilized at the coaches clinic this summer. The PTSB staff has been working closely with the staff at Enterprise Technology Services (ETS) and have come to a consensus that the Educator Credentialing System (ECS) project needs to move forward and that this will be best

done with a new vendor. That vendor is currently being utilized by several other State of Wyoming Agencies as well as the Nevada educator licensing department. Nish discussed the purpose and justification for this change. The Board directed PTSB staff to notify the Joint Education Committee of this update and to proceed from there.

#### **PTSB OFFICER ELECTIONS AND APPOINTMENT OF BOARD MEMBERS TO COMMITTEES**

##### **Election of Board Officers**

Moved by **Janice Marshall** and seconded by **John Lyttle** to nominate Tracy Ragland as Board Chair.

Motion carried.

Tracy Ragland was the sole nominee and was elected as Board Chair.

Moved by **Janice Marshall** and seconded by **John Lyttle** to nominate Aaron Jensen for Vice Chair. Motion carried.

Aaron Jensen was the sole nominee and was elected as Vice Chair.

Moved by **Rachel Gibson** and seconded by **Janice Marshall** to nominate Jason Wheeler as Parliamentarian.

Motion carried.

Jason Wheeler was the sole nominee and was elected as Parliamentarian.

##### **Appointment of Members to Standing Committees**

The appointment of members to standing committees has been postponed to the June Board. Board Members were directed to reach out to Board Chair, Tracy Ragland if they would like to be considered for any of the standing committees.

#### **SCHEDULE FUTURE BOARD MEETINGS**

The next Board meeting is the Board Retreat which has been scheduled for June 18-19, 2018, in Cheyenne.

#### **OTHER TOPICS**

There have been questions regarding the PIC permit and all of the pathways it provides educators to licensure. The Board directive to Board Staff for the June Board meeting is to research the science generalist endorsement.

#### **ADJOURN**

The meeting adjourned at 4:50 p.m.